ELGIN CITY COUNCIL AGENDA

ELGIN COMMUNITY CENTER — OCTOBER 14, 1997

CALL TO ORDER 7:00 pm

APPROVE THE MINUTES of SEPTEMBER 9, 1997

SUPERVISORS REPORTS

Police	Dayton Sibley
Public works	Kyle Boylen
Library	Sandra Good
Fire	Pat McDonald
Ambulance	Merle Laci
Municipal court	Ralph Howell
Recorder	Joe Garlitz

HEARING 7:15, Chip Seal Assessments

CITIZENS TO SPEAK

Vonda Bridgman, re. use of new City Office for craft sale

COMMITTEE REPORTS

Administration: Councilors Cooper and Stover
Public Works: Councilors McMullen and Churchill
Public Safety: Councilors Short and Bennett

OLD BUSINESS

Opera House Lease, review
Grande Ronde Hospital mutual bill agreement
Ordinance 124, Spreading Chip Seal Assessments
Sale of old ambulance
Lift Mobil Home Moratorium

NEW BUSINESS

Resolution 1041, granting conditional use permits for horses
Thank you letter to OR National Guard

CORRESPONDENCE

CCIS, refund
LOC, Annual Conference registration; voter designation
UnCo commission, SCERT project review mtg
Anderson Perry, CAD maps

GOOD OF THE ORDER

Approve bills
Executive Session Per, ORS 192.660, re: personnel

ADJOURN

CITY of ELGIN
COUNCIL MINUTES FOR OCTOBER 14, 1997

COUNCILORS PRESENT-	Pat McMullen
	John Stover
	Berta Churchill
	Rick Smith - Mayor
	Kevin Cooper (arrived late)
ABSENT-	Misty Bennett
	Leroy Short

Call to Order
The meeting was called to order at 7 pm by Mayor Rick Smith.

Approval of Minutes
The Mayor called for approval of the minutes of the meeting of September 9, 1997. Councilor Churchill moved to approve the minutes of September 9, 1997 as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Supervisors Reports
The Mayor called for the supervisors reports.

Police- Chief Sibley informed the Council that the Department's case load was high. He said that there had been a review of the 1997 legislation at the Chief's conference in Redmond. There were no major impacts to local policing.

Public works- Kyle Boylen; Absent, no report

Library- Sandra Good submitted a written report. She noted that the State Librarian had increased the Children Library grant by $400. She reviewed a request for a letter of support for a 10 county library service study grant. The consensus of the Council was to agree that cooperation of libraries should be pursued, but cautioned against limiting local control of libraries.

Fire- Chief McDonald stated that the burning restrictions have been lifted. He noted that the new fire truck was scheduled for delivery on February 18, 1998.

Ambulance- Merle Laci; absent, no report.

Municipal Court- Ralph Howell; absent, court docket presented.

Recorder/Administrator- Joe Garlitz presented the annual audit report. He reviewed, for the Council, a DEQ Notice of Review for the City's effluent disposal. The City's permit is being reissued to change the allowed BOD concentration. This authorizes a more realistic standard, especially during high water flows.

He asked to add to the agenda Resolution 1042 and Ordinance 125, regarding refinancing the sewer debts. He also informed the Council that he and the Mayor were

having a meeting with Theresa Penninger of ODOT regarding access to Highway 82 & 204 within Elgin.

[Councilor Cooper arrived at this time]

Sena Smith was present with some of her students. They presented a "thank you" poster to the Council for their support of the crossing guard program.

The time being shortly after 7:15, Mayor Smith opened the floor to those who may have comments or objections regarding assessments of their properties for chip seal improvements. Persons, in the several Special Improvement Districts formed this year, were notified by mail that if they had objections regarding the assessments for chip sealing, they would have the opportunity to voice those objections at this time. No one came forward regarding the assessments.

Citizens to Speak

Vonda Bridgman was present to request renting the new City Hall meeting room for a craft sale on November 22. The Council discussed setting a policy in this regard. There was some concern that the City not compete with the Community Center for activities like this. The council anticipates that the room would be available for public meetings, but needs to consider establishing a policy for other events. After discussion, Councilor McMullen moved to ok the use of the meeting room as requested as a one time event until a policy was established, with Councilor Stover as second. The vote was unanimous for approval, motion carried.

Committee Reports

The Mayor then called for the committee reports.

Administration: Councilors Cooper and Stover:

Councilor Cooper stated that he had attended the LOC review of the 1997 legislation. He reviewed some minor laws changes and noted that the major changes in taxing, due to Measure 20, were still not fully determined. He passed his notes on to Mr. Garlitz.

Public Works: Councilor McMullen and Churchill, no report.

Public Safety: Councilors Short and Bennett, absent.

Councilor Stover noted that a garage had been demolished at 10th near Evanston, but had not been removed. It presents a public hazard. Chief Sibley stated that he will notify the property owner to remove it ASAP.

Old Business

Opera House Lease, review.

Mr. Garlitz has prepared a draft lease based on the conditions submitted by Lane/Peters for review by the Council and Lane/Peters. Mrs. Peters and Mrs. Lane have not yet had time to review the lease with their attorney. The matter was tabled until the next meeting.

Grande Ronde Hospital mutual bill agreement.

Grande Ronde Hospital has resubmitted their offer to pay 70% of charges billed, in mutual response runs. Mayor Smith noted that Councilors Bennett and Short, both members of the public safety committee, were absent. Since this is a public safety issue, it was table until Councilors Bennett and Short could be available.

Ordinance 124, Spreading Chip Seal Assessments.

Having held a hearing to receive objections to assessments for chip sealing as required by ordinance, and having received no such comments or requests to change the proposed assessments, Ordinance 124 was presented to the Council. Ordinance 124 provides for the spreading of assessments for the several Special Improvement Districts. Ordinance 124 was read for the first reading and placed on the agenda for adoption at the next Council meeting.

Sale of old ambulance. No bids were received for the ambulance when it was presented for sealed bids. After discussion Councilor Cooper moved to offer the ambulance for sale for $1,500 or consider any reasonable offer, with Councilor Stover as second. The vote was unanimous for approval, motion carried.

Lift Mobil Home Moratorium. The new manufactured home ordinance is now in effect. In that regard, Councilor Stover moved to lift the moratorium on the placement of manufactured homes, with Councilor Cooper as second. The vote was unanimous for approval, motion carried.

New Business

Resolution 1041, granting conditional use permits for horses. Ordinance 123 provides conditions for allowing the keeping of horses in the R-1 zone, and repeals the pre-existing livestock provisions, "grandfather use". Resolution 1041 as presented, grants a conditional use to those property owners in the R-1 zone that are keeping horses under the presumption of the pre-existing livestock clause. Eight property owners have been identified in this situation. Councilor Stover moved to approve Resolution 1041 as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

A thank you letter to the Oregon Army National Guard was presented for the Councilors' signatures. The Guard hauled approximately 3,500 cubic yards of top soil to the Hunaha park.

Resolution 1042 selecting an underwriter and bond council. The City has been directed by USDA Rural Development to refinance the bonds held by the USDA for improvements to the sewer system. Seattle Northwest Securities has presented a suitable proposal for refinancing the City's bonds. John Osburn, who was the City's bond council for the original issue is available to act as bond council in this matter. Councilor Stover moved to approve Resolution 1042 providing for Seattle Northwest Securities to be the bond underwriter and John Osburn of Ball Janik to be bond council, with Councilor Cooper as second. The vote was unanimous for approval, motion carried.

Ordinance 125 providing for the issuance and sale of refunding bonds, designating Seattle Northwest Securities as bond underwriter and John Osburn as bond council, pledging revenues, etc. was presented for approval. The ordinance was read in full.

Councilor Cooper moved that by unanimous consent of the council, Ordinance 125 be placed before the Council for adoption in one meeting with a declaration of emergency. Councilor McMullen was second to the motion. The vote was unanimous for approval, motion carried.

Councilor Cooper moved to declare an emergency for the welfare of the public and adopt Ordinance 125 as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Mayor Smith, noting that he may have passed up some citizens who wished to address the Council, asked if anyone present wish to address the Council.

Ron Schmittle requested that the Council approve the installation of a street light on Palmer Street. After discussion Councilor Churchill moved to have a street light installed on Palmer Street, with Councilor Cooper as second. The vote was unanimous for approval, motion carried.

Dick Shafer wished to discuss a sewer repair he was doing in conjunction with the City's sewer infiltration elimination project. Mr. Shafer had started a repair without having the immediate consent of the property owner. The owner stopped the work and demand his property be restored. Mr. Shafer expressed a concern that there might be litigation in this matter. After some discussion, Mr. Garlitz stated that Mr. Shafer and the Public Works Director should get together with the property owner and complete the job to his satisfaction. We will worry about who pays what after the property owner is satisfied.

Correspondence

The following correspondence was noted:
CCIS, annual refund of excess premiums
LOC, Annual Conference registration; voter designation
Anderson Perry, CAD maps. Mr. Garlitz will get estimates of costs for these maps.
UnCo Commission, regarding SCERT project review. The SCERT review of projects is coming up next week. The Council reviewed the 4 projects proposed by Elgin and prioritized them as follows: 1) Water storage, 2) Sewer I&I, 3) Industrial park, 4) Hunaha RV park

Good of the Order

Councilor Cooper asked about two metal detectors being purchased in the bills. Mr. Garlitz explained that it was only one detector, but the cost was being split between the water and sewer funds. Councilor Cooper moved to approve the bills as presented, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Mayor Smith recessed the meeting and called for and executive session regarding personnel. No action was required. The regular meeting was reconvened.

With no further business to conduct, Councilor Cooper moved to adjourn, with Councilor Stover as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Joe Garlitz,
Recorder/Administrator